

## DAY LEAVE PERMISSION FORM

PARENTS/GUARDIAN: Please complete the Day Leave Permission Form on the reverse of this page, which details the names and addresses/telephone numbers of adult persons (over the age of 18 years) that parents/guardian have allowed visits to. The conditions of Day Leave are detailed below:

1. The permission form also allows your son/daughter access to persons listed for weekday leave (ie: from after school until 7pm and only in conjunction/agreement with your son/daughter).
2. Persons listed must, when taking your son/daughter out from the college, sign the appropriate leave forms as provided by the College.
3. Parents and family members may only take out their son/daughter beyond 7pm during weekday nights Sunday - Thursday. College students may not take out other college students in this instance, other than if being returned by 7pm and permission forms are in order.
4. Parents may, at any time wish to add/delete names from the list but must do so in writing, either in person, by letter or by fax.
5. THE DAY LEAVE PERMISSION FORM, HAVING BEEN COMPLETED AND RETURNED, IS KEPT WITH STUDENT RECORDS AT THE COLLEGE.
6. NOTE: Please return the forms as names can be listed at any time in the future by following the procedure as listed.

If you have any questions regarding Day Leave, please contact  
Geraldton Residential College on (08) 9965 6000.

Locked Bag 80, Geraldton Western Australia 6531

Telephone: (08) 9965 6000 Facsimile: (08) 9921 4016

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